

# **AAVIN**

THE TAMILNADU CO-OPERATIVE MILK  
PRODUCERS' FEDERATION LIMITED CHENNAI-98

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## **TWO PART TENDER**

**FOR WASHING OF EMPTY MILK TUBS AT  
AMBATTUR DAIRY, CHENNAI-600 098  
FOR TWO YEARS (2022 - 2024)**

## **PART - I TECHNICAL -BID**

**DY.GENL.MANAGER(PRODUCTION)**

PART-I TECHNICAL BID-1  
TWO PART TENDER APPLICATION

1.

From	To
M/s.	The Joint Managing Director, T.C.M.P.F.Limited., 29 & 30 Industrial Estate, Ambattur, Chennai-600 098.

Sir,

Sub: Two part tender for Washing of empty milk tubs at Ambattur Dairy for 24 months (two years) from the date of execution of agreement by the tenderer - submission of tender documents - Regarding.

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Having examined the two part tender documents consisting of Part I pertaining to Pre-Qualification/Technical Bid and Part II Commercial Bid with price quotation, I/we hereby submit all the necessary documents and relevant information for bidding the above mentioned tender.

The application is made by me/us on behalf of ..... in the capacity of ..... duly authorized to submit this two part tender offer.

Necessary legal evidence in respect of authority assigned to me / us on behalf of the bidding firm is herewith attached.

I/we submit the documents herewith agreeing to all the instructions, Terms and Conditions in the detailed two part tender.

SIGNATURE OF THE TENDERER

I/We understand that the Managing Director, T.C.M.P.F.Ltd., Chennai-35 reserves the right to reject any tender offer fully or partly without assigning any reasons thereof.

I / We hereby agree to hold the tender offer valid for acceptance for a period of not less than 180 days from the date of opening of Part –I Technical bid.

I/We understand that the tender on acceptance will be valid for a period of 24 months (two years) and extendable up to 6 months on the same terms and conditions from the date of execution of the agreement.

Enclosures:

1. Evidence of authority to sign
2. Part I pre-qualification – Technical bid.
3. Part-II Commercial bid with price quotation.

SIGNATURE OF THE TENDERER(S)  
INCLUDING TITLE CAPACITY.

NAME:

(IN BLOCK LETTERS)

(SEAL)

## **2.INSTRUCTIONS TO THE TENDERERS**

This two-part tender document consists of:

- a. Part I - Pre-qualifying technical bid
- b. Part II- Commercial bid for price-quote schedules.

1. The tenderer is requested to read all the terms and conditions of the two-part tender carefully before you start filling up.
2. The tenderer is requested to inspect the work site at Ambattur Dairy during the working hours on any working day before submitting their tender offer, so as to have firsthand knowledge of the work .
3. The tenderer is requested to submit the Original set of the two-part tender through online (both Part-I - Technical Bid and part II Commercial Bid) duly filled in, attaching necessary documents and they are advised to retain the duplicate set of documents for their reference / records.
4. The Part-1 pre-qualification cum technical bid consisting of page nos. 1 to 23 and the part-II Commercial bid consisting of page nos.24 to 25 should be submitted. **The tender documents duly filled can only be submitted by e-tendering through the e-procurement website “<http://www.tntenders.gov.in>”** for "Tender for the contract work for washing of empty milk tubs daily for 3 shifts at Ambattur Dairy” for 24 months (two years) period from the date of execution of agreement by the tenderer and that period of 24 months is extendable up to 6 months from the date of expiry on the same terms and conditions from the date of expiry of contract by the successful tenderer.

SIGNATURE OF THE TENDERER

5. The tenderer is requested to Kindly go through the check-list in Page 18 to 19 given and ensure compliance of the terms and conditions.
6. The tenderer is specifically informed that all the pages in both Part I-Technical Bid and Part II- Commercial Bid should be signed at the bottom of each page without any omission by the Tenderer / their authorized signatory with name and seal of the firm in token of acceptance of the contents there above.
7. The tenderer who are downloading the document from the website is instructed to look for any corrigendum after the date of pre-bid meeting , for any amendments if any issued. They are advised to download the above amendments and enclose it without fail along with the technical bid document, duly authenticating. In case of failure to submit the amended document (if any) , the Federation reserves the right to rejection of the tender offer.

I agree to abide by the above instructions

SIGNATURE OF THE TENDERER

### **3.0 INTRODUCTION**

Two part tender for the contract work for washing of empty milk tubs daily for 3 shifts at Ambattur Dairy for 24 months (two years) period from the date of execution of agreement by the tenderer.

This Two part tender form contains the schedules as indicated.

- |  |  |
|--|--|
| i) Website for e-submission of tender  | - <a href="http://www.tntenders.gov.in">www.tntenders.gov.in</a>   |
| ii) Date of pre bid meeting  | 11.30 A.M on 11.11.2022  |
| iii) Last date and time for submission of the Two Part Tender both Technical and Commercial bids.                          | 3.00 P.M on 21.11.2022   |
| iv) Date and Time of opening of Part-1 Pre-qualification tender Technical bids   | 3.30 P.M. on 21.11.2022  |
| v) Place of pre bid meeting and Opening of Part- 1 tender Pre-qualification cum-Technical Bid and part II Commercial bids. | Office of the Joint Managing Director, TCMPF Limited, No.29&30 Industrial Estate Ambattur, Chennai-600 098.  |
| vi) Date and time of opening of Part-II Tender commercial bids.  | will be opened normally within 90 days time from the date of opening of Part I pre-qualifications cum Technical bids on the date and time convenient to the Tender Inviting Authority and those who qualify in the part I Technical bid will be intimated the date and time of commercial bid opening. |

Noted the above

***SIGNATURE OF THE TENDERER***

#### **4. GENERAL TERMS AND ONDITIONS**

TWO PART TENDER for the contract work for washing of Empty milk tubs daily for 3 shifts at Ambattur Dairy for 24 months period from the date of execution of agreement by the tenderer

- 4.1. The tenderer should have minimum manpower strength of 40 persons.
- 4.2. The tenderer should have the capacity to provide 29 persons daily in 3 shifts for the above work.
- 4.3. The tenderer should furnish Xerox copy of documentary evidence for having provided at least 40 Nos. of labourers on contract basis to any single Govt. organization or Co-op. Institutions or any reputed private organization within the period of three years as on the date of submitting the tender.
- 4.4 The tenderer should have E.P.F & E.S.I. registration certificates.
- 4.5. The tenderer should have PAN Card.
- 4.6. The tenderer should have GST registration certificate.
- 4.7. The PART-I Technical Bid shall be opened on the date, time and venue specified, in the presence of the tenderers or their authorized representatives who opt to be present during the opening.
- 4.8. PART I Technical bid specifies the pre qualification based on various factors such man power strength , capacity, suitability etc., and eligibility of the tenderer that will be evaluated, considered and decided prior to opening of the commercial Bids under part II of the tenderer.
- 4.9. The tenderer(s) who do not satisfy any of the terms and conditions specifically so mentioned under PART-I Technical bid, are not eligible for commercial bid and the Part-II Commercial Bid shall not be opened, treating it as non responsive
- 4.10. The PART-II Commercial bids shall normally be opened within 90 days at the convenient date and time of Tender Inviting Authority from the date of opening of the part-I Technical Bids. Part II Commercial bid will be opened in the presence of tenderers or their authorized representative who opt to be present at the time.

Noted and agreed to the above

SIGNATURE OF THE TENDERER

- 4.11. The date of opening of commercial bid will be intimated separately to those who qualify in the PART-I Technical bid.
- 4.12. The Tender forms are not transferable or assignable.
- 4.13. The successful tenderer shall be responsible for the discharge of all legal obligations under various labour legislation in force.
- 4.14. In the event of any escalation in cost due to reasons like revised tax payable, or revision of daily wages by the District Collector etc., during the period of the contract, the successful tenderer should alone bear such escalation and the successful tenderer shall not claim any additional amount for such escalation. The variation in GST or any other tax levied by the Government shall be effected on the end price to the benefit of either the tenderer or the Federation as the case may be.
- 4.15. The signatory of the tenderer should indicate his/her/their status in which he/she/they have signed and should submit necessary legally admissible documentary proof in respect of such authority assigned to him/her/them by the firm.
- 4.16. If the pre-bid day / tender opening day is a declared holiday, the tenders shall be received and opened immediately on the next working day at the same time and place.

Noted and agreed to the above

SIGNATURE OF THE TENDERER



**4.16.PAYMENT OF EMD:**

4.16.1. The tenderer should pay an EMD amount of Rs.79,000/- (Rupees seventy nine thousand only). The above said EMD shall be remitted online only before the closure date and time as specified.

4.16.2. If, the tenderer claiming exemption from the payment of Earnest Money Deposit, should furnish necessary valid documentary proof for SSI registration in the form of Entrepreneurs Memorandum EM No. Part - I and Part - II as per new system and its accessories MSMED Act 2006 of Tamilnadu Small Industries Development Corporation / the District Industries centre of Directorate of Industries and Commerce for the tenderers from Tamilnadu or NSIC certificate for the tenderers from other states in respect of those items for which the registration certificate has been obtained and tenders called for by the Federation.

4.16.3. Domestic Small Scale Industrial Unit means an Industrial Unit in which the investment in fixed assets in Plant and Machinery (Imported) whether held in ownership or on lease or by hire purchase does not exceed Rupees one hundred lakh and which manufactures the goods within the State and Registered with the Director of Industries and Commerce as defined under clause 2(aa) of TINTT Act of 1998.

**4.16.4. The tender either without EMD in 4.16.1 or the claim of exemption in 4.16.2 will be summarily rejected.**

4.16.5. The EMD remitted by the tenderer shall be forfeited if the tenderer,

- a) withdraws his tender after submission but before opening of the tender, or
- b) Following the opening of tender, withdraws its tender before expiration of the period of effectiveness of the tender; or
- c) Fails to furnish the required Performance Security at the stage, the tenderer is required to do so as per the tender documents.

Noted and agreed to the above

SIGNATURE OF THE TENDERER

- 4.17. The successful tenderer alone is the sole employer and it is his responsibility to extract work from his employees conforming to the stipulations in this tender document. For any commission and omission on the part of his employees the successful tenderer alone is liable and shall pay damages to the Federation for any damage / loss caused to the Federation by his employees.
- 4.18. There will be no employer- employee relationship between the employees of the successful tenderer and the Federation.
- 4.19. The successful tenderer alone is liable for implementation of all the labour laws applicable to his employees.
- 4.20. In case, by chance the Federation has to shoulder any liability arising out of any statutory provisions, the successful tenderer shall make good the loss in that regard to the Federation.
- 4.21. In case of any accident involving the employees of the successful tenderer the compensation and the penal consequences under the relevant Act shall be borne entirely by the successful tenderer. If the Federation has to incur any expenditure in that regard, the same shall be reimbursed by the successful tenderer.
- 4.22. The employees so engaged by the successful tenderer under no circumstances could be considered for appointment in the Federation on the ground that they have worked as a contract labourer.
- 4.23. The employees of the successful tenderer cannot claim any benefits or amenities extended to Federation employees.
- 4.24. All sums found due to the Federation under or by virtue of these payments shall be recoverable from the successful tenderer under the provisions of Tamilnadu Co-op. Societies Act 1983 or in any other legal manner as the Federation may deem fit, if the same could not be recovered by adjusting from the security deposit or the bills of the tenderer, due to any reason.
- 4.25. The joint Managing Director reserves the right to reject any tender offer fully or partially without assigning any reasons thereof.

Noted and agreed to the above

SIGNATURE OF THE TENDERER

- 4.26. The successful tenderer, after the expiry of the contract period has to execute the work at the same rate, terms and conditions for a period up to 6 months from the date of expiry of the contract in case of delay in finalization of new tender.
- 4.27. The successful tenderer should not engage persons below 18 years and above 50 years of age to this work.
- 4.28. The successful tenderer shall be responsible to the TCMPF for any loss or damage arising out of theft, burglary, pilferage, larceny, mischief, looting etc., due to the involvement or negligence of his/her workers and the successful tenderer shall make good any such losses or damages as ascertained by the Federation and such losses are liable for deduction from his / her bills/deposits etc.
- 4.29. The Successful tenderer should furnish medical fitness certificates as per FSSAI format within 30 days from the date of taking over the job in respect of all his/her workers that they are not affected with any communicable diseases. Such requirement is necessary since they are handling the milk daily, failing which the Federation will arrange for the medical checkup and certificates and the cost of expenditure incurred in such medical checkup will be recovered from the successful tenderer.
- 4.30. The Successful tenderer should execute the work as per requirement in the tender documents. If any lapse is noticed for more than 3 occasions, the Federation reserves the right to terminate the contract and the Federation would be at Liberty to call for new tender. This is in addition to recovering damages for the loss caused to the Federation by such lapses.
- 4.31. If the contract is prematurely terminated for lapses on the part of the tenderer to fulfill the terms and conditions or prematurely withdrawn by the successful tenderer, the Security Deposit is liable to be forfeited and if the amount of such loss is more than the security deposit the same will be recovered from the successful tenderer by legal means, apart from forfeiture of any amount due to the successful tenderer.

Noted and agreed to the above

SIGNATURE OF THE TENDERER

**5.0 SECURITY DEPOSIT:**

- 5.1. After evaluation and finalization of Part I Technical bids and Part II Commercial bids, selected tenderer shall furnish a Security Deposit amount at 5% of the order value (including EMD) for 24 months (two years), drawn by means of Demand Draft from any Nationalized/scheduled Bank in favour of The Joint Managing Director, TCMPF Ltd., Chennai-98 payable at Chennai within 15 days from the date of work order. Failing which the successful tenderer will not be permitted to execute the work.
- 5.2. The EMD paid already along with the tender shall be adjusted against security deposit to be paid by the successful tenderer.
- 5.3. No exemption will be given from payment of Security deposit under any circumstances as per TNTT Act and the same should be remitted by Demand Draft only. Bank guarantee and any other form of remittance will not be accepted.
- 5.4. The security deposit is liable to be adjusted against any loss or damage caused by the tenderer to the Federation by his violation of the tender conditions.
- 5.5. The security deposit will be refunded only after the expiry of 6 months from the date of satisfactory completion of the contract and satisfactorily complying with the scope of work and the conditions thereof.
- 5.6. No interest shall be paid on the earnest money deposit or security deposit.

**6.0 AGREEMENT:**

- 6.1. The successful tenderer should sign an agreement as per model agreement enclosed with this tender documents, on a non judicial stamp paper to the value of Rs.100/- within 15days from the date of work order. Non execution of the agreement will lead to cancellation of work order and forfeiture of EMD.
- 6.2. If the successful tenderer fails to execute the contract satisfactorily at the tendered rate, the security deposit will be forfeited by the Federation.

Noted and agreed to the above

SIGNATURE OF THE TENDERER

- 6.3. If the Federation incurs any loss/ additional expenditure due to the negligence of the successful tenderer in connection with the work during the period of contract, the same shall be recovered together with all charges and expenses from the successful tenderer.
- 6.4. The losses or damages, if any, caused by the successful tenderer or his/her employees to the property of the Federation, the cost as ascertained by the Federation will be recovered from the successful tenderer.
- 6.5. No increase in the rate will be allowed during the period of contract under any circumstances.

### **7.0 PAYMENT TERMS:**

- 7.1. Performance of the work done by the successful tenderer will be evaluated daily. Based on the fulfillment of the contractual obligations for 3 shifts, the monthly bill will be settled.
- 7.2. The successful tenderer shall submit necessary monthly bill in duplicate along with advance stamped receipt, performance report, copies of the EPF & ESI. Challans of the previous month and monthly GST remittance for making payments.
- 7.3. The actual No. of tubs washed certified by the official concerned only will be considered as production of the day for payment of the bill. The payment will be made within 30 days from the date of receipt of the bills based on satisfactory performance of the work.
- 7.4. Applicable TDS under Income tax Act and GST Act will be deducted from the monthly bill of the successful tenderer and the same will be remitted to the Department concerned.
- 7.5. It is the liability of the successful tenderer to pay GST as per the rules in force.
- 7.6. Loss or damage if any caused by the successful tenderer to the Federation shall be adjusted against the bill amount.

Noted and agreed to the above  
SIGNATURE OF THE TENDERER

**8.0.PENALTY:-**

The following penalties will be imposed on the successful tenderer for the following lapses:-

- 1) For Unsatisfactory work in up-keeping conditions as found out by the Federation, a fine of Rs.500/- will be recovered.
- 2) For Delayed despatch of vehicles due to the fault of the successful tenderer, a fine of Rs.500 per occasion will be recovered.
- 3) Penalty at 5 times of the MRP cost will be recovered from the bill of the successful tenderer if milk packet or milk product or any Dairy materials is found with the worker of the successful tenderer at the Security Gate while leaving from the duty. Such worker should be immediately stopped from working at this dairy.
- 4) Breaking of tubs due to improper handling/usage double the cost of the tub will be recovered.
- 5) Time being the essence of this contract no variation shall be permitted and if the tenderer fails to supply and execute the work in full or part of the order as per the work order, the Federation shall reserve the right to cancel the work order besides forfeiting the Security Deposit.
- 6) If the successful tenderer defaults to execute agreement or to pay security deposit shall be debarred from participating in the subsequent tender for a period of 3 years in the federation.
- 7) Rs. 50 per hour will be imposed as penalty for the late arrival of employees or late commencement of work and also early leaving the work spot. The employees should be present at the work spot before 10 minutes of the commencement of work on each shift. Every employee who have attending duty in each shift should work 8 hours.
- 8) As deployment of minimum 29 employees by the successful tenderer is the essence of the contract. For shortage of workers, double the minimum wages (minimum rate prescribed by the collector) will be recovered from the contractor as penalty for each shortfall of man days.
- 9) If manual / Jet cleaning not carried out in minimum of 2000 tubs per day, penalty of Rs.1000/- will be imposed,for each occasion.
- 10) No worker will be permitted to bath inside the premises or take lunch other than the specified places.If found, penalty of Rs.100 per occasion will be recovered.

Noted and agreed to the above  
SIGNATURE OF THE TENERER

## **9.0 VIOLATION OF CONTRACT**

- 9.1. Not with-standing anything contained in the tender schedule, no obligation is cast on the Federation to accept the lowest tenderer and the Federation shall also have the right to accept or reject the tender if the Tender Accepting Authority decides that the price quoted by the tenderer is higher than the prevailing Market rate.
- 9.2. For violation of any of the terms and conditions of the contract, the Federation reserves the right to terminate the contract in the contract period.
- 9.3. In the event of termination of contract, the Security Deposit will be forfeited and the resultant loss shall be recovered from pending bills and other legal means.
- 9.4. If the contractor is found to be blacklisted or terminated in any other contract with the Federation/District Unions, the Federation reserves the right to terminate the contract.

## **10.0 LEGAL JURISDICTION:**

- a) The successful tenderer shall become an Associate Member of TCMPF Ltd. by paying the requisite fees under the Tamilnadu Co-operative Societies Act & Rules.
- b) If either party is in any way aggrieved, that party has the right to raise dispute by way of Arbitration under Section 90 of the Tamilnadu Co-operative Societies Act before the Dy. Registrar (Dairying)Thiruvallur whose decision shall be accepted as final.
- c) In case of dispute, the relevant court in Chennai alone will have jurisdiction.

## **11.0 PRE-QUALIFICATION**

The PART -1 Pre-qualification tender cum technical bid will contain the undermentioned aspects pertaining to the prospective contractor about their suitability capacity, financial status, antecedents, past performance etc., The tenderer should furnish the Photostat copies of the following documents duly attested by a Notary Public and enclose List along with the tender part-I technical bid of the tender.

Noted and agreed to the above

SIGNATURE OF THE TENDERER

- 11.1. Remittance of EMD amount of Rs. 79,000/- (Rupees seventy nine thousand only) **by means of online payment only. NO OTHER FORM OF REMITTANCE SHALL BE ACCEPTED.**
- 11.2. If, the tenderer claiming exemption from the payment of Earnest Money Deposit, should furnish necessary valid documentary proof for SSI registration in the form of Entrepreneurs Memorandum EM No. Part - I and Part - II as per new system and its accessories MSMED Act 2006 of Tamilnadu Small Industries Development Corporation / the District Industries centre of Directorate of Industries and Commerce for the tenderers from Tamilnadu or NSIC certificate for the tenderers from other states in respect of those items for which the registration certificate has been obtained and tenders called for by the Federation.
- 11.3. The tenderer should have financial capacity of meeting one month bill approximately 4.00 lakh and submit documentary evidence by way of bank statement of account either Savings Bank or Current Bank Account for the past one year duly certified by the bankers.
- 11.4. The tenderer should furnish the attested copy of the work order or attendance register or wage register or EPF or ESI challans or any other document containing a minimum manpower of 40 persons.
- 11.5. The tenderer should furnish photostat copy of documentary evidence for having provided 40 Nos. of labourers in a single organization on contract basis to any Govt. organization or Co-op. Institutions or any reputed private organization for a minimum of one year within the period of previous 3 years as on the date of submitting the tender.
- 11.6. The tenderer should furnish photostat copy of E.P.F & E.S.I. registration Certificates.
- 11.7. The tenderer should furnish photostat copy of PAN Card.
- 11.8. The tenderer should furnish photostat copy of GST registration certificate.
- 11.9. The tenderer should produce all the above mentioned documents in original for verification when called for.

Noted and agreed to the above

SIGNATURE OF THE TENDERER



11.10. The Federation reserves the right to reject the offer of a tenderer who had either been blacklisted or charged for non-performance of work either in part or full in the Federation previously during the last 3 years.

**THE TENDER NOT COMPLYING WITH THE ABOVE TENDER REQUIREMENTS IS LIABLE TO BE REJECTED.**

**12.0 TENDER EVALUATION CRITERIA:**

- 12.1. The tenderer should quote the rate after taking into account all other conditions stipulated in the tender document.
- 12.2. The tender offer should be unconditional and it should be conforming to all the stipulations in the tender terms and conditions.
- 12.3. The tender will be evaluated as per TNTT Act.
- 12.4. The tenderer should offer rate per 100 tubs mentioned in the tabular column of the commercial bid.
- 12.5. No column should be left blank in the commercial bid. In such case the tender will not be considered for evaluation.
- 12.6. All inclusive end rate shall be considered for evaluation of Lowest offer.

**13.0. VALIDITY :**

- 13.1. The tender offer shall be valid for acceptance for a period of not less than 180 days from the date of opening of Part I technical bid.
- 13.2. The tenderer shall agree to extend the validity of the bids without altering the substance and prices of their bid for further period, if any required by Federation.

**14.0 DEVIATION:**

- 14.1. The offers of the tenderers with deviations on technical/ commercial terms of the tender will be rejected
- 14.2. No alternate offer will be accepted after the opening of Part-I Technical bid.

Noted and agreed to the above

SIGNATURE OF THE TENDERER

**15. CHECK LIST:**

Kindly ensure compliance of the under mentioned documents attested by the notary public enclosed with part-I Technical bid only as per Tender terms & conditions mentioned in pre qualification in Serial No.11.

1. Whether the EMD amount of Rs.79,000/- (Rupees thirty nine thousand only) for two years (2022-2024) twenty four months (24) Remitted online or not?	Yes/No
2. If, the tenderer claiming exemption from the payment of Earnest Money Deposit, should furnish necessary valid documentary proof for SSI registration in the form of Entrepreneurs Memorandum EM No. Part - I and Part - II as per new system and its accessories MSMED Act 2006 of Tamilnadu Small Industries Development Corporation / the District Industries centre of Directorate of Industries and Commerce for the tenderers from Tamilnadu or NSIC certificate for the tenderers from other states in respect of those items for which the registration certificate has been obtained and tenders called for by the Federation.	Yes/No
3. Whether the Photostat copy of bank account showing the balance amount of Rs.4.00 lakh in his/her account for the past 1 year as on the date of submitting the tender enclosed?	Yes / No
4. Whether the Photostat copy of the work order or attendance register or wage register or EPF or ESI Challans or any other documents containing a minimum man power of 40 persons enclosed?	Yes / No

**Noted and enclosed as above**

**SIGNATURE OF THE TENDERER**

5. Whether the photostat copy of any documentary evidence for having provided not less than 40 Nos labourers in a single organization on contract basis to any Govt. organization or co-operative institution or any organization within the period of 3 years as on the date of submitting the tender enclosed?	Yes/No
6. Whether the Photostat copies of the following certificates enclosed? If so, the details: i) E.P.F registration No..... ii) E.S.I registration No..... iii) PAN Account No..... iv) GST registration No .....	Yes/No
7. Whether the tenderer, either has been black listed or charged for non - performance in honouring any of the contractual obligations either partly or fully in the past 3 years in the Federation ?	Yes/No
8. Whether the price schedule of the Commercial Bid Part-II (BOQ) tender duly filled up for 100 tubs while submitting online?	Yes/No
9. Whether all the pages in the Part-I Technical bid and Part II Commercial bid have been duly signed by the tenderer or by his/her authorized signatory?	Yes/No

**Noted and enclosed as above**

**SIGNATURE OF THE TENDERER**

**16.0 PARTICULARS OF THE TENDERER:**

1	Registered name of the tenderer:	
2	Registered address of the tenderer:	
3	Address for all communications	
4	Telex/Fax No.	
5	Telephone Nos/Mobile Nos.	
6	Email id:	
7	Name/Names of persons whom to be contacted regarding this tender with Telephone Nos.& Mobile Nos.	
8	Is the tenderer a registered contract Firm? If so the details including registration & enclose a copy of the registration Certificate.	

**Noted and agreed to the above**

**SIGNATURE OF THE TENDERER**

### **8. SCOPE OF WORK**

1. Daily a Minimum of 32,000 empty milk tubs are to be washed both inner side and outer side by Machine and 2,000 Nos. of Tubs to be washed manually using coir brush/Jet daily in 3 shifts. Totally 34,000 tubs are to be washed daily in 3 shifts. by engaging not less than 29 workers in A, B and C shifts as detailed below:

‘A’ Shift (6.00 am to 2.00 pm)	-	12
‘B’ Shift (2.00 pm to 10.00 pm)	-	12
‘C’ Shift (10.00 pm to 6.00 am)	-	<u>05</u>
<b>Total</b>	-	<b><u>29</u></b>

The above shift wise deployment may change as per production plan.

2. The empty tubs which are received through the route vehicles and Wholesale Distributors' vehicles are to be stacked and moved to the cleaning area, cleaned properly, subjected for quality check and the cleaned tubs are to be shifted to the respective production machine conveyors.

3. In case of breakdown of machines or power failure, the cleaning works have to be done manually.

4. The cleaning of tubs will be checked by the Quality Control wing. If found not satisfactory it should be taken up for cleaning again either manually or by machine as decided by Quality Control wing and clearance should be Obtained from Quality control wing. No payment will be made for re-cleaned tubs.

5. a. The following Detergents and washing materials should be provided by the successful tenderer at his/her own cost.

b. The following quantity of cleaning materials supplied will be:-

1. Teepol 5 Kgs. daily for manual cleaning
2. Washing soda 10 Kgs. daily for machine cleaning
3. Hand brush 5 Nos. daily
4. Brooms & Mops 5 Nos. Per month
5. Squeezer 2 No. Per month
6. Cob web remover 2 No. Per month

If not, the Federation will provide the above detergents and cleaning materials for which double the cost of the materials will be recovered from the bill of the successful tenderer.

Noted and enclosed as above  
SIGNATURE OF THE TENDERER

6. The Tubs unloaded in the unloading dock from the vehicle must be moved to washing area. The washing schedule prescribed by the Production wing and Quality Control wing must be carried out.
7. The manual tub washing bay, tub unloading dock, the tub washing machines and the work area must be cleaned, hygienised and sanitized by the successful tenderer as per the check list issued by Quality Control wing and Production wing.
8. The tub lifting aids must be cleaned, lubricated and kept ready by the successful tenderer for use. The tub lifting aids' repairs and maintenance works will be carried out by the Federation.
9. The successful tenderer should carry out the additional works in Tub washing as and when required by the Production Officers and as per their needs.
10. The successful tenderer should provide not less than 29 Nos. of persons in 3 shifts starting from 6.00 AM to next day 6.00 AM daily.
11. For every increase in 1000 tubs exceeding 34000 tubs per day , one person has to be deployed in addition to 29 persons. Failing which, double the minimum wages will be recovered.
12. For every decrease of 1000 tubs in washing of 34000 tubs per day, one person can be short supplied by the successful tenderer in the total manpower of 29 persons.
13. The washed tubs should be stacked and stored in orderly manner systematically for easy moving.
14. The successful tenderer should ensure the availability of empty tubs nearer to the tub washer yards.
15. The successful tenderer shall suitably direct his employees to rectify any defects pointed out by the Shift Officer/Manager(Dg)/Dy.Manager(Dg) and they shall not leave the place of work allotted to any other place without the specific permission of Shift Officer.
16. The work should be carried out on all days of the year, including on Bundh days, Hartal days if any and even on natural calamity days unless and otherwise it is declared not necessary by the Federation.

Noted and agreed to the above

SIGNATURE OF THE TENDERER

17. The successful tenderer should ensure that their workers abide by the instructions given from time to time by the DGM (Dg) or the Shift Officers, Ambattur Dairy
18. The successful tenderer shall comply with the requirements or directions of statutory authorities like Inspector of Factories pertaining to the contract work.
19. The successful tenderer should compulsorily maintain a Wage Register showing the wages paid to his workers. The Register should be produced along with the bill.
20. The Successful tenderer shall be responsible for the discipline of the persons engaged by him/her for the execution of the works.
21. General discipline, respect to co-workers especially women workers shall be maintained.
22. The successful tenderer shall provide apron at the time of work, identify cards with name, colour photo of his workers, date of birth, temporary and permanent address of all his contract workers.
23. No labourer of the successful tenderer shall be supplied any eatable from the Dairy canteen at subsidized rates applicable to workers/staff of TCM PF Ltd.,
24. Usage of panparag or similar items, by the workers inside the Dairy premises is prohibited. If found, suitable penalty will be imposed.
25. Smoking, spitting, littering or any other kind of intoxicants by the workers inside the Dairy premises is prohibited.
26. Use of cell phones by the contract labourer except supervisor is prohibited at the working place. The Management reserves the rights to take suitable action in case of violation.
27. Performance of the work done by the Successful tenderer and his workers will be evaluated daily. Based on the fulfillment of the contractual obligations in 3 shifts, the monthly bill will be settled.

Noted and Agreed to the above

SIGNATURE OF THE TENDERER

**AAVIN**  
**THE TAMILNADU CO-OPERATIVE MILK PRODUCERS' FEDERATION**  
**LIMITED :: AMBATTUR DAIRY, CHENNAI - 600 098**

**PART – II**

**COMMERCIAL BID**

**QUALIFICATION**

The Commercial offers of such of those tenderers who qualify for being considered for the tender for the contract work for washing of empty milk tubs daily for 3 shifts at Ambattur Dairy for 24 months (two years) period from the date of execution of agreement by the tenderer by fulfilling the entire Terms and Conditions as laid in Part I "Technical Bid" of this tender will be considered for the finalization of the tender.

**Signature of the Tenderer**



**THE TAMILNADU CO-OPERATIVE MILK PRODUCERS FEDERATION  
LIMITED  
AMBATTUR DAIRY:: CHENNAI 600 098**

**PART-II COMMERCIAL BID**

**PRICE QUOTATIONS: RATE QUOTED PER 100 TUBS**

Contract work for washing of empty milk tubs daily for 3 shifts at Ambattur Dairy for 24 months (2022-2024)

<b>Description</b>	<b>Rate per 100 tubs Rs. ps.</b>
<b>1. Rate quoted</b>	
<b>2. Add GST @ 18%</b>	
<b>3. End rate</b> (End rate is inclusive of all costs, payment of GST and any incidental services)	Rs..... (Rupees..... ..... ..... .....only) per 100 tubs.
<p><b>NOTE:</b></p> <p>A. The rate should be quoted for the above work both in figures and in words without any correction. If any corrections are made, the same should be attested by the tenderer or by his authorized signatory.</p> <p>B. If any discrepancy is found between the prices quoted in words and in figures, the lower of the two shall be considered.</p> <p>C. The successful tenderer shall be responsible for the discharge of all legal obligations under various labour legislation in force and should take care of other statutory dues like ESI,EPF and GST etc.</p> <p>D. After quoting the rate if the tenderer goes back, the EMD remitted by the Tenderer shall be forfeited fully.</p> <p>E. The lowest end rate per 100 tubs will be considered for award of contract.</p>	

**SIGNATURE OF THE TENDERER**